



## Minutes

October 4, 2022, 2022

10:00 am

Keystone Heights City Hall

### **I. Welcome**

### **II. Roll Call**

Chair Nina Rodenroth; C. Arnold; D. Murphy (Absent: K. Collins; H. Hersey)

### **III. Pledge of Allegiance**

### **IV. September 2022 minutes**

**Motion made by D. Murphy and second by C. Arnold approved Sept. 2022 minutes 3:0**

### **V. Old Business:**

#### **A. Historic Home Workshop:**

- 11-Homeowners attended; Mayor Lake, City Manager Rutkowski, and 3-Council members attended for a total of 35 attendees. Having the City Council present was huge for the event. Some of the businesses came and participated as well.
- Gave 12 Fall arrangements to Homeowners, and KHHC support team.
- Budget: \$293.50 (Clyde's) \$144.65 (Nina) **Total of \$438.15**
- Event Post-Mortem: Input from the Team/2023.

#### **B. Social Media:**

- Natalie could not attend our Historic Home Workshop but came to my home September 21st and conducted an interview. She was provided pictures from the event.
- KHHC Historic Home Workshop published in **Clay Today** on Sept. 28<sup>th</sup>. Article will be part of the minutes.

#### **C. KHHC Identity:**

- Black shirts with our logo have been ordered by Christina (Budget 2022 funds)
- Name Tags are also in the works. These will be brass ovals with black writing. Both shirts and name tags were ordered through Winning Concepts.

### **VI. New Business:**

#### **A. Christmas Heritage Wreath Project:**

- 35-40 sites identified- Spreadsheet created with picture and talking points.
- Deirdre & Helen volunteered to meet business owners to confirm interest for wreath on their door. Ms. Hersey & Ms. Murphy walked the city and got contact information from the businesses that will be participating. A goal is to make 40 wreaths this year.
- How many do we purchase. Ms. Rodenroth figured with supplies it should cost about \$23.18 per wreath for 30 wreaths. Ms. Rodenroth will send a list of supplies to city staff for ordering.
- Review of designs for the wreaths.

**Motion made by C. Arnold and second by D. Murphy approved the Bell Wreath design 3:0**

- Goal: Order wreath materials by Oct.15th. Ms. Rodenroth will send a list of supplies to city staff for ordering.
- Identify date to make wreaths. Reserve Pavilion for Nov. 15. Will have a short Committee meeting, followed by going down to the pavilion to put together wreaths.
- Goal: Wreaths completed by Nov. 20<sup>th</sup>.
- Goal: Wreaths hung align with the city decoration plan. City will have decorations hung by Thanksgiving.

**B. KHHC Directory Project:**

- Good start/last two events HO's information
- Database for consideration/purchase if needed. D. Murphy has agreed to create a database for historical house information.

**C. KHHC Closet Clean-out:** Would like to do a display case to showcase some of the historical items that are in the KHHC closet.

**VII. Next Meeting: Tuesday, November 15, 2022**  
**10:00AM – 11:00AM @ City Hall, Keystone Heights**