Plumbing Permit

Begin by completing the plumbing permit application **Here**

When completed print out a copy of the application and sign it. Scan the application and any other pertinent items to:

Permits@co.clay.fl.us

All plan scans must be in .PDF Format meeting a minimum of 300 dpi

Permits will be processed and you will receive email confirmation that the permit has been approved or denied. Depending on your method of payment, you will receive the approved plan packet via email if the payment is mailed or couriered in. If you make payment in person, you will receive your permit upon payment.

Payments are accepted online at the Clay County online payment page. You will receive a confirmation email that will let you know that the application has been received and what fees are due. You will enter in the supplied building permit number then your credit card information. Once submitted, an online receipt will be available for your future use.

/fl·è /2dzyúè hyftlyŜ tl·èYŜyú tl·∃Ŝ

If you choose to mail, courier, or make payment in person, please submit pay as follows:

Mailed payments may be sent to:

Clay County Building Division
P.O. Box 1366
Green Cove Springs, FL 32043

Couriered or *in person* payments:

Clay County Building Division
477 Houston Street, 3rd Floor
Green Cove Springs, FL 32043

If you have any questions please contact the Clay County Building Division at (904) 269-6307 or email at permits@co.clay.fl.us